

LONGSTOCK PARISH COUNCIL
19:00 MONDAY 9th OCTOBER 2023 IN THE VILLAGE HALL

Present: Cllr Alice Foster (AFo) – Chairman
Cllr Selina Musters (SM) – Vice Chairman
Cllr Charles Grieve (CG)
Cllr Sarah Johns (SJ)
In attendance: Clerk Gill Bulpitt, Nicky Goodridge TV School (part of the meeting), Ian Jeffries (IJ),
TVBC Councillor (part of the meeting), David Drew, HCC Councillor (part of the meeting)

- 1) **Apologies:** Cllr Kirsty Dominick-Gibson (KDG), Cllr Angie Filippa (AF), Cllr Beccy Soper (BS), Colin McIntyre (CM) Leckford Estate
- 2) **Declarations of interest**
 - None declared
- 3) **Minutes of PC Meeting of 11th September 2023**
 - Unanimously agreed for adoption and to be signed by AFo after amendment of a small typographical error.

At this point AFo invited NG then DD and then IJ to speak about Test Valley School, HCC and TVBC respectively, as they all had to leave the meeting after their report. Their comments are provided in item 8 below.

- 4) **Points from the Floor**
 - None
- 5) **Planning**
 - a) 23/02337/FULLN – 29 Longstock Road – Demolish side extension and replace with 2-story side extension and single story rear extension. Unanimous PC Support. **ACTION** – Clerk to advise TVBC
 - b) Previous applications TVBC decisions – Councillors noted - 6 Verlynch Cottage solar panel application - permission granted.
- 6) **Leckford Estate**
 - No report
- 7) **Speedwatch Team**
 - Still awaiting a visit from Mayur Patel, HCC to identify suitable SID locations. **ACTION:** Clerk to continue to liaise with Derek Hallé (Stockbridge PC)
- 8) **Reports**
 - a) Test Valley School (NG)
 - AFo welcomed NG to Longstock. NG gave a report on the plans and actions that have been put in place since her arrival as Head of school at Easter. Safeguarding behaviour has been a priority in view of the Ofsted Report. Ofsted has undertaken a monitoring visit and is pleased with the plans. The key is to drive the plans into action. Various initiatives have been introduced like a breakfast club and more pastoral support.
 - SM raised the support available from the Henry Smith Charity for Longstock children. NG very interested to know more. **ACTION:** In view of KDG absence, Clerk to arrange an introduction between KDG and NG.
 - The Longstock trophy will require engraving. **ACTION:** AFo will organise and deliver
 - There is an awards ceremony on 19th October in St Peter’s Church, the PC would be willing to provide another trophy for say a tutor group. **ACTION:** AFo will arrange (if time allows) and ensure member of PC presents both trophies.
 - CG raised that there are opportunities for the local farming community and the school to work together, NG is keen for this to happen as the school has a new science and technology teacher who wishes to be involved. CG can effect introductions as necessary. **ACTION:** Clerk to provide contact details to CG/NG.
 - b) HCC (DD)
 - DD provided his report that is also available on the Longstock website.
 - Issue was raised again about the trees on Salisbury Hill where no action has been taken since April and there is a potential of a tree falling onto a pavement/road. **ACTION:** Clerk to advise DD again of the details

c) TVBC (IJ)

- IJ provided his report, Mid Test Matters, which is also available on the Longstock website.

9) Correspondence

- Items noted on previously circulated report with the agenda. SM raised that last year a fee was paid for the website by Mr Eastwood and he had been re-imbursed. Is this still the case? **ACTION:** AFo will take this forward to ensure the PC pay the fee.
- Proposed 3T weight limit restriction on The Bunny, if approved by HCC, may have an impact as The Bunny is used by some coaches and heavy farm tractors. PC will be updated with the outcome from HCC and the Clerk is liaising with HCC to ensure signage is provided at both ends of The Bunny.
- Since agenda circulated further correspondence received from HCC advising Ash Trees on the Test Way with Ash Dieback will be felled where they pose a risk to property and the highway. The footpath between Leckford and The Mayfly will be closed during the works for safety reasons.
- Parishioners have raised the issue of flooding on the Houghton Road and The Bunny. This has been reported to HCC. **ACTION:** Clerk to monitor.

10) Dog Waste Project (SJ)

- SJ is in contact with the TVBC Dog Warden and may be able to provide further signage for the bin at the cemetery that can also accept dog waste. If there is a high incidence of waste being left in a particular area then letters can be provided to local residents of that area to advise of the impact of dog waste.
- The TVBC Councillor Grant application for the dog waste bin at the recreational ground has been approved. The amount to be received is £329.64 which is 2/3rd's of the cost of the bin and installation. The remaining £63.83 will be paid by the PC. The annual cost of servicing is £220.06 + VAT charged in arrears in February by TVBC. SJ will meet with the contractors on site to ensure the bin is located correctly.
- SJ is still investigating the potential of a dog poo bag dispenser at the Cemetery.

11) Playground (AFo)

- The next fund raising event is the Halloween Disco on 27th October.
- The working group has created a wish list of playground items required and 4 companies are being approached for quotations. The preference is for the new equipment to be made of recycled plastic and/or steel which has a greater durability, limited maintenance and a long guarantee. The next phase is to pull together a small grant team once the quotations have been received to pursue the securing of funds.

12) Highways

- **24231815** - Drains blocked on Longstock Road – Re-opened **ACTION:** Clerk to continue to monitor
- **21664083** – Drains blocked outside The Cowshed – Re-opened following recent downpour. **ACTION:** Clerk to monitor
- **21651522** – Trees on Salisbury Hill – Updated in June by HCC as still progressing. **ACTION:** Clerk will escalate again with DD as previously discussed under HCC report (item 8)
- **7123888** – SJ enquiry about the mowing of the dual carriageway. Still progressing. **ACTION:** Clerk to monitor
- **21682588** - Pot hole on the left hand side of Roman Road on entering the bus bay. Photos sent with location. **ACTION:** Clerk to monitor
- **21690519** – Ash tree near Field House has Ash Dieback. HCC advised they could not locate the issue. **ACTION:** Clerk and SJ to identify what3words location of the tree and take more photos and re-open the query
- **18266157** – Loose stones accumulated at the bottom of the hill at Ratz Lodge. TVBC have advised this has been done. Clerk has taken photos as there are still stones at the location and re-opened the query with TVBC. **ACTION:** Clerk to monitor

13) Finance

- **Monthly Finance Report** – pre-circulated. Authorisation provided to pay D Robins invoice, £625.00 for the quarterly grass cutting contract. Clerk advised the precept of £4,500 has been received.
- **Election Costs** – Invoice received from TVBC for £868.95. Budget was £800. SM suggested this should be published in the Newsletter so all electors understand the costs involved. **ACTION:** Clerk
- **Half Year Audit and Bank reconciliation** – Will be actioned once the Bank statement received. Patrick Coates has agreed to undertake the audit again. Suggestion given that we increase his fee as it hasn't changed for a number of years. He will only accept a small increase to £50 from £45. Agreed by PC and cheque signed. **ACTION:** Clerk
- **Budget** – For next month the Clerk will prepare an update on the half year 23/24 outturn against budget plus a

projected 23/24 end of year. In addition, will provide a first draft of the 24/25 budget for consideration.

ACTION: All PC members asked to advise of potential 24/25 projects/costs to be included in the draft budget.

14) D-Day 80 (AFo)

- PC agreed that there should be a Village event to recognise the day with a street party type event. It may be early evening as 6th June 2024 is a Thursday. The day has been officially designated as ‘National Fish and Chip Day’ so the general view will be to replicate this in the village. **ACTION:** AFo to investigate a fish and chip van. Further details will be discussed at future PC meetings.

15) Past Chairman Board (CG)

- In hand. **ACTION:** CG to present ideas at next PC with costings. In the meantime, CG and Clerk to investigate the names of all past Chairmen

16) Councillors’ Reports.

a. Affordable Housing and NHP. (AF)

- No report

b. Allotments, Cemetery and Henry Smith Charity. (KDG)

- Henry Smith – Agreed that Henry Smith lunch should take place in the New Year on a Tuesday after a PC so PC members can help set up. Date agreed as Tuesday 13th February and village hall booked. **ACTION:** KDG to take forward arrangements. Clerk confirmed HS grant received of £4,700 and another £500. In addition notification received of a further £2,500 to be received shortly.

c. Footpaths and Lengthsman. (CG)

- Footpaths –
 - Hampshire Countryside Access teams have yet to cut back Footpaths 6, 11 and 12 despite the reported aspiration to cut them in Sep. **ACTION:** CG will monitor.
 - A large branch fell and blocked footpath 12 which was kindly removed by a volunteer. CG proposed giving recompense to volunteers who are asked to clear footpaths etc. Concern was raised about setting a precedent as there are many occasions when villagers give their own time to help clear trees etc. Proposal rejected by PC.
- Lengthsman – Planned September tasks were a litter pick, and cutting back the undergrowth going up Salisbury Hill. Neither task was completed due to the Lengthsman’s unavailability. They will be added to October’s list. Requested tasks for October are digging out the drainage grips and the final clear up of the year around the Bunny bench, In November, the Lengthsman will be tasked to spend 2 hours cutting back undergrowth at the Village Hall. Any further work there will be paid for from Hall funds. SM is requested to contact the Lengthsman in November to liaise (07557405110). **ACTION:** SM

d. Test Valley School (TVS), Litter Picking, Website and Longstock Road Safety Plan. (AFo)

- Website – All up to date
- Road Safety Plan – the next stage is to ask Parishioners for their views. This will be done at the same time as the NHP consultation.

e. Environment. (SJ)

- SJ explained the ‘Shoots on routes’ initiative. The A3057 has been identified as a road of interest for the project. SJ has requested further information and will update the PC.
- Information provided to PC by the Hedgehog Highway Project. This aim to create doors in garden fences to provide a corridor to hedgehogs to roam across. The cost is £150 to provide the doors. As Longstock is a rural area where most gardens are accessible the PC considered it not appropriate to join the project.

f. Village Hall and Newsletter. (SM)

- Village Hall – There is still an opinion that the Hall hire fee should not be paid for village events. This is not the case as the Hall committee still need to pay for the costs of the Hall such as electricity, cleaning and insurance. There is a reduced tariff for locals.
- Newsletter – SM was thanked for creating the Oct/Nov issue at short notice whilst Lois was unavailable. This issue covered its costs from the advertiser income with a £1 profit. SM will be stepping back from full involvement in the newsletter but has been asked to still provide any articles of village interest. SM was thanked for all the work she has done over the years to make the newsletter a success. Lois Opperman will be the sole editor of the newsletter going forward and will also put the publication together. Nigel Rugman will continue to work with Lois. SJ agreed to be the PC liaison with the Newsletter team going forward. The Newsletter relies upon contributions for local interest stories, births, marriages and events. All PC members to email the Village

Newsletter email address with any information that can be included when they are made aware of it. **ACTION:**
All PC to note

17) Matters Raised and for possible inclusion on next month's agenda

- Remembrance Sunday – All in hand. **ACTION:** AFo to lay the wreath if a villager currently in the forces is not available.
- Scam emails – These are increasing in volume to the PC email accounts. **ACTION:** All PC to be aware

18) Date of Next Meeting

- Agreed as Monday 13th November at 7:00pm. Proposed future meeting dates for the rest of 2023 in view of the change to Monday meetings – 11th December 2023.

The Chairman closed the meeting at 9.50 pm

Monthly Finance Report for Longstock PC Meeting

Month: Sept 2023

Date of PC Meeting: 09/10/2023

Bank Account Status as at 30/09/2023

Current Account	£ 16,203.22
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Income Received in Sept 2023

(Items included in the current account balance above)

Type	Date Received	From	Description	Amount
BACS	04/09/2023	Longstock Village	Proceeds from Water Gardens Event	£ 1,598.80
BACS	12/09/2023	TS Plumbing	Newsletter Advert	£ 85.00
BACS	25/09/2023	TVBC	Precet	£ 4,500.00

Payments Approved in Sept 2023

(Items included in the current account bank balance above)

Type	Date issued	Payee	Detail	Amount
DD	21/09/2023	SSE	Street light electricity	£ 63.21
BACS *	27/09/2023	Gallagher	PC Insurance	£ 1,278.97
BACS *	29/09/2023	Sarsen Press	Cemetery Plan printing	£ 6.00
BACS *	29/09/2023	Sarsen Press	Newsletter printing	£ 296.00

* Faster Payment authorised by Cllrs Musters and Foster

Income to be received in Sept 2023

(Items received and NOT yet included in the current account bank balance above)

Type	Date Received	From	Description	Amount
None				£ -

Payments Approved in Sept 2023

(Items NOT included in the current account bank balance above)

Type	Date issued	Payee	Detail	Amount
Invoice	02/10/2023	TVBC	Election Costs	£ 868.95

Projected Bank Account Status (including all Sept approved items)

Current Account	£ 15,334.27
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Invoices received and requiring authorisation for payment

Type	Date Received	From	Description	Amount
Invoice	02/10/2023	D Robins	Grass cutting contract (01/07-30/09)	£ 625.00

The screenshot shows the Lloyds Bank online banking interface. At the top, it displays 'LLOYDS BANK' with the logo. Below that, the user's name 'Mrs G. Bulpitt' is shown, along with a last login timestamp of '03 October 23 at 02:24 PM'. The user is logged in as 'Parish Council of Longstock'. A navigation bar includes a home icon and a 'Your accounts' dropdown menu. Below this, three account cards are visible, each titled 'Treasurers Account'. The first card shows a balance of £16,203.22, the second shows £4,782.59, and the third shows £852.52. Each card has a right-pointing arrow indicating further details are available.

