

LONGSTOCK PARISH COUNCIL
19:00 THURSDAY 13th JULY 2023 IN THE VILLAGE HALL

Present: Cllr Alice Foster (AFo) – Chairman
Cllr Selina Musters (SM) – Vice Chairman
Cllr Kirsty Dominick-Gibson (KDG)
Cllr Angie Filippa (AF)
Cllr Charles Grieve (CG)
Cllr Sarah Johns (SJ)
Cllr Beccy Soper (BS)
In attendance: Clerk Gill Bulpitt, Ian Jeffries (IJ), TVBC Councillor, Derek Hallé, Chairman
Stockbridge PC, 1 other

1. **Apologies:** Colin McIntyre (CM) Leckford Estate, David Drew HCC Councillor, Nicky Goodridge TV School
2. **Declarations of interest**
 - None declared
3. **Minutes of PC Meeting of 8th June 2023**
 - Unanimously agreed for adoption and signed by AFo.
4. **Points from the Floor**
 - None
5. **Speedwatch Team**
 - Presentation by Derek Hallé (DH), Chairman, Stockbridge Parish Council.
 - Stockbridge did have a speed watch group that dissolved due to COVID. DH is suggesting that the group is restarted with cooperation between Longstock and Stockbridge.
 - Stockbridge have an old Speed Indicator Device (SID) which can be used either statically or has a tripod to make it mobile. The SID displays the speed to the motorist.
 - HCC, Ian Janes, has to agree locations to site a SID. Ian Janes will assess the sites from a health and safety point of view. A risk assessment will be required and a check that the PC insurance covers the activity.
 - Previously the Stockbridge team set up the SID, noted the speed of cars and registration numbers of speeding cars. These numbers were provided to the police who issued a letter. The SID can also be left in situ in a more permanent position without the need for a person to be in attendance, except to move the SID every 2 weeks.
 - Stockbridge PC is to reach out to the community requesting volunteers. The Stockbridge Clerk will forward the poster for information. Longstock has already placed a request in the newsletter with no response received from the community. SJ offered to talk to particular Longstock residents who have previously been vocal about speeding in the village to ascertain if they would like to volunteer to be part of the new group.
 - Training will need to be provided to volunteers.
 - DH will reach out to Ian Janes to visit Longstock with the Clerk to identify suitable SID locations across the village. **ACTION:** Clerk to liaise with DH
6. **HCC Report/TVBC Report/TV School**
 - HCC Report – in DD absence, AFo summarized HCC report provided prior to the meeting and the report has been uploaded onto the Parish Website.
 - TV School – No update available. David Hall will contact Paul Goodwin, COO/CFO of HISP regarding the rumors that there is discussion with developers to consider building on the school playing field.
 - TVBC Report – IJ provided a summary of latest Mid-Test Matters (which is on the Longstock website).
7. **Correspondence**
 - Items notes on previously circulated report with the agenda.
 - Parking outside the Peat Spade – Discussed, however the PC has no power to stop people parking on the highway. SJ has spoken to the person who raised the concern.
 - Stones washed down the road at Ratz Lodge during wet weather. **ACTION:** Clerk to report to HCC
 - Tree near Field House affected by Ash Dieback – Believe already reported to HCC. SJ to identify the tree and potentially whose responsibility it is. **ACTION:** SJ

8. Dog Waste Project (SJ)

- Signs have been placed next to dog waste that has not been removed by the owner. SJ has cleared up the poo and will continue to put signs up as necessary.
- Posters have been created to raise awareness of ‘why it is important to clean up after your dog’. BS to print and then they will be laminated and placed in strategic locations across the village.
- The TVBC Councillor Grant application for the dog waste bin is in process.
- Incidences of persistent dog fouling have been reported to TVBC. IJ was asked about the tipping point of the number of reported instances before the TVBC Dog Warden gets involved. **ACTION:** IJ to ascertain

9. Playground

- Terms of Reference for the Playground working group agreed as circulated. These will be uploaded to the website. **ACTION:** Clerk
- A programme of events is being formulated with the first on 13th August at Longstock Water Gardens (15:30 – 17:30). Cold drinks and cake available with a charge £10 for adults and £5 for children. Other events are a quiz, online auction and Halloween event. Further details to follow.
- One of the picnic benches is broken beyond repair and needs to be removed. **ACTION:** BS and AFo will seek volunteers to remove it
- The fence posts and wire around the car park are loose. Some of the wire has pinged off. **ACTION:** SJ and AFo to agree action to renew/replace.
- BS confirmed that we need to be careful about spending money now as this may affect any grants that are applied for.

10. Highways

- **24231815** - Drains blocked on Longstock Road – HCC website reports this was completed 06/07/2023. CG advised this this is not the case as the drain is still blocked at Suicide Corner and causes issues along Longstock Road into the Playground track. **ACTION:** Clerk to take photos and re-open the enquiry.
- **21664083** – Drains blocked outside The Cowshed. Update on 08/05/2023 that should be fixed within 2 months - **ACTION:** Clerk to monitor
- **21651522** – Trees on Salisbury Hill – Updated in June by HCC that still progressing. **ACTION:** Clerk already escalated with DD from a health and safety perspective
- **7123888** – SJ enquiry about the mowing of the dual carriageway. Still progressing. **ACTION:** Clerk to monitor
- AF advised of a pot hole on the left hand side of Roman Road on entering the bus bay. **ACTION:** Clerk to report.
- SJ advised of a community question about the Hedges outside Mulberry Lodge. **ACTION:** AFo will speak with the resident and agree who is responsible for actioning.
- Also raised by a resident that the hedges either side of the entrance to Southside Cottages are overgrown and has reduced the sight line for vehicles. **ACTION:** Clerk to report

11. Finance

- **Monthly Finance Report** – pre-circulated. Agreed unanimously to pay D Robins £625 for the grass cutting contract for 3 months. The invoice from Planet for the NHP is being questioned and not to pay for the time being. **ACTION:** AF to investigate
- **Audit** – AGAR forms all submitted and audit completed by Patrick Coates. Notice of public rights to view the Parish accounts is on the notice boards and website together with a copy of the accounts.
- **SSE Contract** – Current 2 year contract for the street lights is due to expire at the end of August. Clerk has tried to obtain quotes from other companies but they will not quote in view of the nature of the supply. After challenge to the original quote from SSE (which was a 50% increase) to £788.56pa based on last year’s usage, the new quotation is £697.48 for 1 year contact and £706.35 for 2 years. PC agreed unanimously to sign the 1 year contract as it was felt that electricity prices may fall over the coming year. **ACTION:** Clerk to arrange
- **Bank Mandate** – Addition of CG and BS as signatories to the Parish Bank Account mandate – still outstanding. **ACTION:** Clerk

12. Cemetery (KDG)

- Regulations – Already pre-circulated with comments added. The PC unanimously agreed to adopt the version already circulated with the addition of a paragraph about placing ashes in an existing grave, ashes plot headstone size and CG suggestions about existing graves and family members signing the regulations. The working group will meet again to finalise. **ACTION:** Cemetery working group to meet and agree.

13. Past Chairman Board (CG)

- In hand. **ACTION:** CG to present ideas at next PC with costings.
- Research is required to ascertain as it is believed the first Chairman was in 1896. **ACTION:** CG and Clerk to

arrange to visit the Winchester Records Office

14. Litter Picking (AFo)

- TV School has not responded to the request. **ACTION:** AFo to follow up

15. Henry Smith Charity (KDG)

- Grant approved of £4,700 to be received shortly.
- There has been some confusion about the guidelines on how the funds should be distributed. KDG confirmed the funds should be for the poor, sick, elderly or disabled of the village and should be distributed directly to individuals. It is a fund to directly benefit the poor and disadvantaged.
- AFo and KDG will be meeting with the Primary School Headteacher to talk through the procedures for assisting qualifying Longstock children. **ACTION:** AFo and KDG
- KDG advised that any thank you letters are sent to the Charity and the Charity like to receive copies. They can be anonymous. A thank you note cannot be a condition to receive the money but KDG will encourage any beneficiaries to send in a letter.

16. Councillors' Reports.

a. Affordable Housing and NHP. (AF)

- NHP – There is no date yet for the NHP consultation but it is still intended to be late summer.

b. Allotments, Cemetery and Henry Smith Charity. (KDG)

- Already discussed.

c. Footpaths and Lengthsman. (CG)

- The bench donated by the Bown family is beyond economic repair. The memorial plaque has been removed and passed to the Clerk for safekeeping. The bench will be removed.
- Dan Robins cuts the strip of grass verge outside the cemetery. Dog poo on these strips really annoys him and he has no issue with signs being put on the verge by SJ and will simply trim round them.
- Footpaths –
 - The Lengthsman agreed that he would have a go at cutting back the foliage on the base of the path at Footpath Six, (South from Church Road connecting to the footpath from Dane's to the Danebury Road).
 - David Burnfield has kindly agreed to cut FP 12 running West from Roman Road.
 - There has been no word from HCC reference the annual cutting of Footpaths. An email has been sent to Cllr Drew asking for an update.
 - The FP sign at the bottom of FP 12, (beside Roman Road), was broken by some revelers. It has been reported.
 - Replacement of the sign on Restricted Byway 9 where Ratz Lodge crosses the road, is in hand.
 - The Clerk has circulated an email from the Hampshire County Council Countryside Access Team. If there are any issues identified with footpaths, please notify CG rather than the relevant Countryside Access Team member as issues have to be reported using the online reporting system at: <https://www.hants.gov.uk/landplanningandenvironment/rightsofway/reportaproblem>.
- Lengthsman – During June all the drainage grips were dug on the verges on the East side of the road between Southside Cottages and Bottom Road. This has helped prevent any flooding issues on the road. Work planned for July includes a litter pick throughout the village, the conditioning of benches and 2 hours work on undergrowth around the Village Hall. Work planned for August includes tidying up the Bunny Bench area and the cleaning of our notice boards.

d. Test Valley School (TVS), Website and Longstock Road Safety Plan. (AFo)

- Website – All up to date
- Road Safety Plan – the next stage is to ask Parishioners for their views. This will be done at the same time as the NHP consultation.

e. Environment. (SJ)

- CG, SJ and BS joined a call about the 'Greening campaign' and there are certain initiatives that it was felt the village could participate in. There is a 'one-off' joining fee of £50 for the Greening campaign and then we have access to the resources. PC unanimously agreed to pay the joining fee. **ACTION:** SJ to send to Clerk.

f. Village Hall, Streetlights and Newsletter. (SM)

- Newsletter – Peter Bramley is giving up delivery of the newsletter after many years' service. The Ferretti family will take over distribution.

17. Leckford Estate

- Afo, BS and SM met with CM to discuss opening the Water Gardens for a fundraising event and he advised that the rumours about Leckford Estate are not true. The Estate is not for sale. It is disturbing for the tenants in houses owned by Leckford and John Lewis employees to keep hearing the rumours.

18. Matters Raised for next month's agenda

- 'Our Village of Longstock' – CG has material from Jan Greep's historic Longstock website. This could be included on the current website and the NHP if properly attributed. **ACTION:** CG to email Afo
- Hugo Fox website. Not sure who is paying the subscription. **ACTION:** Afo has a contact and will ask

19. Date of Next Meeting

- Agreed as Monday 11th September at 7:00pm. Proposed future meeting dates for the rest of 2023 in view of the change to Monday meetings – 9th October, 13th November and 11th December 2023.

The Chairman closed the meeting at 9.25 pm

Monthly Finance Report for Longstock PC Meeting

Month: June 2023

Date of PC Meeting: 14/07/2023

Bank Account Status as at 30/06/2023

Current Account	£ 12,696.97
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Income Received in June 2023

(Items included in the current account balance above)

Type	Date Received	From	Description	Amount
BACS	07/06/2023	Balaam	Newsletter subs (3 years)	£ 30.00
CHQ	19/06/2023	Donation	Private donation to Playground fund	£ 500.00
BACS	19/06/2023	Broughton shop	Newsletter Advert	£ 85.00
BACS	19/06/2023	Officers Mess	Newsletter Advert	£ 85.00

Payments Approved in June 2023

(Items included in the current account bank balance above)

Type	Date issued	Payee	Detail	Amount
BACS *	02/06/2023	Sarsen Press	Newsletter printing	£ 322.00
BACS *	12/06/2023	Playsafety Ltd	ROSPA report	£ 119.40
BACS *	12/06/2023	Alice Foster	Refund for Coronation event expenses	£ 169.30
BACS *	12/06/2023	Selina Musters	Refund for Defib pads	£ 77.99
DD	19/06/2023	SSE	Street light electricity	£ 46.13

* Faster Payment authorised by Cllrs Musters and Foster

Income to be received in June 2023

(Items received and NOT yet included in the current account bank balance above)

Type	Date Received	From	Description	Amount
None				£ -

Payments Approved in June 2023

(Items NOT included in the current account bank balance above)

Type	Date issued	Payee	Detail	Amount
CHQ	14/06/2023	Patrick Coates	Audit fee	£ 45.00

Invoices received and requiring authorisation for payment

Type	Date Received	From	Description	Amount
Invoice	20/06/2023	Planet	NHP consultation	£ 360.00

Invoice	30/06/2023	D Robins	Grass cutting contract (01/04-30/06)	£ 625.00
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