

**LONGSTOCK PARISH COUNCIL – ANNUAL GENERAL MEETING
1900 MONDAY 9TH MAY 2022 IN THE VILLAGE HALL**

Present: Cllr Angie Filippa – Vice Chairman (AF)
Cllr David Burnfield (DB)
Cllr Charles Grieve (CG)
Cllr Ivan Gibson (IG)
Cllr Alice Foster (AFo)

In attendance: Clerk Mark Flewitt (MF), David Drew (DD) HCC Councillor from 8.25pm, and Ian Jeffrey (IJ) TVBC Councillor from 8.05pm.

1. **Election of Chairman and Vice Chairman:** SW and AF had declared their willingness to stand again, and there were no other candidates. On this basis, SW was proposed as Chairman by CG, seconded by DB, and unanimously elected by Councillors. AF was proposed as Vice Chairman by AFo, seconded by IG, and unanimously elected by Councillors.
 - a. Declaration of Acceptance of Office: MF will arrange for SW and AF to sign the official DAO book. **ACTION:** MF/SW/AF
 - b. Declaration of Pecuniary Interest: MF advised that TVBC requires all Councillors to review their DPIs and advise of any amendments. Councillors will review their DPIs and advise MF of any changes. **ACTION:** ALL
2. **Apologies:** Cllr Sophie Walters (SW); Cllr Selina Musters (SM); Colin McIntyre of Leckford Estate (CM); Tony Ward (TW), TVBC Councillor; David Drew (DD) HCC Councillor, for late arrival due to other PC meetings; and David Hall (DH) Test Valley School Governor, due to commitment at another local PC meeting.
3. **Minutes of PC Meeting of 4th April**
Unanimously agreed for adoption, and to be signed by SW when she is available.
ACTION: MF/SW
4. **Matters Arising:**
 - **Highways & Traffic.**
 - **21560535** – Road Drainage problems at The Grange. With HCC. No further news. **ACTION:** AFo to monitor
 - **21562764** – Road signs at Bottom Road. Road markings done. Subject to HCC budget availability in 2022/23. **ACTION:** MF to monitor
 - **24214172 - Dual Carriageway Mowing** – DB advised that HCC have mowed the grass again. DD will chase the relevant department to find out what has happened and to ask them to desist. **ACTION:** DB/DD
 - **21590244 - Damaged bridge on Bunny** – Work with contractor. **ACTION:** MF to monitor
 - **21604497 - Road speed signs at Heron Cottage** – fallen tree removed. Repair work with HCC contractor. **ACTION:** MF to monitor
 - **21606025 – Potholes at Verlynch Cottages** – HCC advise no work required. **ACTION:** Closed
 - **21608649 - Road edge erosion at Suicide Corner** – HCC advise work completed. **ACTION:** Closed

- **21608651 – Pothole at 20 Roman Road** – work completed. **ACTION:** Closed
 - **Traffic Speed** – Re white lines for pedestrians - AFo awaiting information **ACTION:** AFo to follow up
 - **New Model Code of Conduct for Councillors** – Awaiting guidance from TVBC Legal Services. **ACTION:** MF to monitor
 - **Bottom Road Verges** – chalk passing places to be created. **ACTION:** DB in hand
 - **Recording of Births, Deaths, Arrivals and Departures** – CG seeking guidance from HALC. **ACTION:** CG
 - **PC Refresher Training** - Awaiting dates and times proposal from Plan-et. **ACTION:** MF to monitor
 - **Cemetery Fees** – in hand with MF. **ACTION:** MF

- 5. **Planning Applications.**
 - NTR

- 6. **Finance.**
 1. **Annual AGAR Governance Statement** - MF took the PC through each of the clauses of the Annual Governance Statement for 2021/22, and it was unanimously agreed that the PC complies with each of the conditions. **ACTION:** To be signed by MF and AF
 2. **End of Year Accounting Statements** - MF had circulated the 2021/22 financial accounts in advance of the meeting. MF explained the details of the accounts, and they were unanimously approved. **ACTION:** To be signed by MF and AF
 3. **AGAR Certificate of Exemption** - MF confirmed that with both income and expenditure below £25k, LPC is able to declare itself exempt from external audit. Unanimous PC agreement for the Certificate of Exemption to be signed and sent. **ACTION:** MF/SW
 4. **Audit Timescale** - MF laid out the timescale for the annual audit with internal auditor Patrick Coates. Target dates for the exercise of public rights to examine the accounts are 7th June to 18th July. **ACTION:** MF
 5. **HALC Membership** - MF proposed that the PC renew its membership of HALC at a cost of £247.16. Agreed unanimously. **ACTION:** MF
 6. **NHP Grant Funds** – MF advised there is an amount of £1,658.87 in unused 2021/22 NHP Grant funds. AF to check and confirm the figures, so that the funds can be returned. **ACTION:** MF/AF
 7. **TVBC Community Grant** – MF confirmed that a grant application for £300 will be made to cover costs associated with the Platinum Jubilee events. PC unanimously agreed that an amount of £75 should be allocated to planned events at Roman Road. **ACTION:** MF

- 7. **Councillors' Reports.**
 - a. Affordable Housing and NHP. (AF)
 - Affordable Housing – NTR at present
 - Re NHP – AF confirmed that a call for sites will be made to local landowners about possible locations for Affordable Housing, which will be assessed as per the NHP Visions and Objectives. **ACTION:** AF

 - b. Allotments, Cemetery, and Trees. (IG).
 - Allotments – MF advised that the Allotment Association undertook a fund-raising exercise at the May Plant Fair at Longstock Park
 - Cemetery – MF advised that the burial of Peter White was held on 26th April.

- The family of Mrs Thacker (previously Jones) have advised that some turf on her grave appears to have been moved. IG thought that the Funeral Directors may not have properly reinstated the turf after the burial, but the PC will re-seed the area. **ACTION:** MF
 - IG and CG noted that the gates are now in poor condition. DB will check the cost of sandblasting. **ACTION:** DB
- Trees – IG requested that 2 Jubilee Cherry trees be planted on the verge between Terstan and Bottom Road.

- c. Footpaths and Lengthsman. (CG).
 - Footpaths – Footpaths in good condition. Some signs need replacing. **ACTION:** CG
 - IG was asked about access to FP 6 (leading South from Church Road). DB would speak to Peter Read. **ACTION:** DB
 - Lengthsman - Following confirmation of continued funding for the Lengthsman Scheme, the contract between Longstock and the Lead Village for the system, (Stockbridge), has been signed off.
 - May tasks for the Lengthsman are to: Carry out a litter pick throughout the village; Cut back foliage around all street signs; and clean all road signs and flexible reflective road edge markers
 - June tasks will include tidying up around the Bunny Bench and work on the remaining benches.
 - CG explained that re-painting the cemetery gates by hand would be expensive. DB will look at other methods. **ACTION:** DB

- d. Test Valley School and Website. (AFo).
 - TVS – AFo advised that a new Acting Head has recently been appointed.
 - School pupils have been invited to enter a logo design competition for the PC. A suitable prize will be considered in due course.
 - AF advised of ongoing traffic safety problems with parents’ cars near the School. AFo will advise the School. **ACTION:** AFo
 - Website – All up to date

- e. Environment. (DB)
 - NTR

- f. Village Hall and Streetlights. (SM).
 - NTR

- g. Playground and Henry Smith Charity. (SW)
 - MF advised that SW had submitted a written report for the meeting:
 - Playground - SW advised that the ROSPA inspection is due this month
 - An easter egg hunt was held and raised £151 to be ring-fenced for the purchase/upkeep of the equipment. Many thanks to those involved.
 - IG noted that some of the benches, fences and equipment need to be repaired
 - AFo suggested that the new team of volunteers could create a work and maintenance schedule from their regular inspections
 - Henry Smith – a new grant for this year has already been agreed, and SW will submit the formal documentation when she returns. **ACTION:** SW

- h. Leckford Estate. (CM).
 - NTR

8. **Platinum Jubilee Events**

- AF invited local resident Cecilia Burnfield (CB) to update the PC on current plans.
 - Flyers are to be printed and distributed in the next few days
 - Leckford Estate has agreed to donate some wine and trout towards the events
 - The sourcing and assembly of the tented area is in hand with local ex-servicemen
 - The Village Hall committee will be approached about tables, cutlery, crockery etc
 - Various water-based activities are being planned

9. **Correspondence**

- MF noted that Chilbolton PC had submitted a very detailed response to the TVBC Local Plan 2040 consultation process, with particular reference to the size of new houses appropriate in villages
- MF advised that the PC had been asked to consider making a comment about a planning application for a new canopy at the Greyhound Inn. The PC considered that it was not appropriate to make any comments, but in any case felt that the proposed canopy was acceptable.
- MF advised that Hampshire Police and Crime Commissioner has written with comments about a Government consultation on charges for DIY waste. MF will circulate to PC. **ACTION:** MF

10. **Any Other Business/public comment.**

- MF advised that he is intending to stand down as PC Clerk by the end of 2022, and asked the PC to consider any local residents who may be willing to consider assuming the role of Clerk. **ACTION:** ALL

11. **Date of Next Meeting..**

- Monday 6th June 2022 at 7.00 pm – in the Village Hall. This is changed from the original 13th June date planned due to PC availability

The Vice Chairman closed the meeting at 9.25pm.

Cheques and Payments:

1209	S&J Maddocks (return of payment received in error)	£346.00
1210	S&J Maddocks (partial return of incorrect amount received)	£1,170.00
DD	SSE re Electricity	£47.28