

LONGSTOCK PARISH COUNCIL
19:00 THURSDAY 8th JUNE 2023 IN THE VILLAGE HALL

Present: Cllr Alice Foster (AFo) – Chairman
Cllr Selina Musters (SM) – Vice Chairman
Cllr Kirsty Dominick-Gibson (KDG)
Cllr Angie Filippa (AF)
Cllr Charles Grieve (CG)
Cllr Sarah Johns (SJ)
Cllr Beccy Soper (BS)
In attendance: Clerk Gill Bulpitt, Ian Jeffries (IJ), TVBC Councillor, 0 residents

- 1) **Apologies:** Colin McIntyre (CM) Leckford Estate, David Drew HCC Councillor, Nicky Goodridge TV School
- 2) **Declarations of interest**
 - None declared
- 3) **Minutes of AGM PC Meeting of 18th April 2023**
 - Unanimously agreed for adoption and signed by AFo.
- 4) **Points from the Floor**
 - None
- 5) **HCC Report/TVBC Report/TV School**
 - HCC Report – in DD absence, AFo summarized HCC report provided prior to the meeting and the report has been uploaded onto the Parish Website. In response to the report SJ has contacted the ‘Greening campaign’ team and provided further information to the PC.
 - TV School – No update available. However AF reported that the teachers had attended a staff meeting and told that the school is in discussion with developers. No further information available and this may impact the Neighbourhood Plan. **ACTION:** AFo to contact the Head for further details.
 - TVBC Report – IJ provided a summary of latest Mid-Test Matters (which is on the website). There is still about £33,000 left of the £100,000 cost of living grant, so any ideas – please apply to TVBC. Fly tipping will always be prosecuted by TVBC. TVBC have supported no mow May. It would appear that HCC have not followed the same principles in all areas, especially on the dual carriageway that has been mowed and it does not affect vehicle sight lines. SJ to contact HCC to ascertain how we can arrange ‘no mow’ areas and create a wildlife habitat on HCC verges. IJ suggested Charlotte Rimmer is the contact at HCC. **ACTION:** SJ. In addition concern was raised about the obscured sight lines when cars exit The Bunny onto the A2057 this has not been mowed and a similar issue on the Danebury Road at Blue Ridge. **ACTION:** Clerk to report to HCC
- 6) **Correspondence**
 - Leckford Estate water – parishioner copied in PC with further details on complaint to Leckford Estate about the water provision. The PC share the frustrations but this is not a matter that the PC can become involved in especially as previously Leckford Estate has advised that all complaints should go to them. **ACTION:** Clerk to send response
 - ROSPA report received and will be discussed under Playground section.
 - ‘Longstocking Issues’ - CG requested that if an issue is raised to any member of the PC then it should be shared amongst the PC at the time of receipt and copy in the Clerk. Any concerns raised with the Clerk will also be circulated upon receipt. **ACTION:** All
- 7) **Dog Waste Bins (SJ)**
 - TVBC have advised that a 45litre bin costs £298.08 plus VAT and installation is £95.39 plus VAT. Weekly service to empty the bin is £220.06 plus VAT per annum. A larger bin which also holds rubbish is £440.92 plus VAT to buy with the same installation cost and annual emptying charge.
 - Suggestion to place a bin near the car park side of the playground. Consideration given to other sites in the village for additional bins but this will create additional cost and annual maintenance.
 - IJ offered the suggestion that the TVBC Councillors Grant may provide funds to support purchase. **ACTION:** SJ and Clerk

- PC agreed that we need ‘no dog fouling’ or similar signs across the village, in particular outside the cemetery and Roman Road track. These are areas with a persistent problem of dog waste not being collected by owners. **ACTION:** SJ to investigate and present some proposals to the PC
- SJ raised a concern about the North East Corner of the playing field where there is a mound of dog poo bags. Can this be targeted for a greening campaign with the necessary permission? **ACTION:** SJ to investigate and also contact the TV Dog warden to see if they have any further ideas.

8) Playground

- The first meeting of the Playground working group took place with a great turnout of 10 people. The main decision is that we will make do by repairing what we can and replace the most needed items using funds from fundraising activities.
- A donation was received from a resident of £500 to support the Playground fund. **ACTION:** Clerk to arrange a thank you card
- A fund raising activities programme is in development
- BS to arrange the next meeting of the working group.

9) Highways

- **24231815** - Drains blocked on Longstock Road – still outstanding. **ACTION:** Clerk already escalated with DD.
- **21664083** – Drains blocked outside The Cowshed - **ACTION:** Clerk to monitor
- **21651522** – Trees on Salisbury Hill – No change since March. **ACTION:** Clerk already escalated with DD, will chase again
- **21670683** – Pothole outside The Cowshed **ACTION:** Clerk to monitor
- **21677046** – Pothole where The Bunny meets the A2057 – Reported. **ACTION:** Clerk to Monitor

10) Finance

- **Monthly Finance Report** – pre-circulated. Agreed unanimously to pay the defib invoice of £77.00, reimburse AFo £169.83 for the coronation event (within the agreed budget) and pay the ROSPA invoice of £119.40.
- **Bank Mandate** – Agreed to add CG and BS as signatories to the Parish Bank Account mandate. **ACTION:** Clerk

11) Cemetery (KDG)

- Cemetery Fees – following the working group meeting a paper has been pre-circulated with proposed fees in comparison with other local cemeteries. The proposed increase of £10 to residents and £20 to non-residents was unanimously approved. **ACTION:** Clerk to update the list of fees.
- Mowing – SM asked if we were happy with the standard of mowing under the new contractor with a positive response received. **ACTION:** KDG to thank Daniel Robins
- Regulations – the working group have suggested some tweaks. **ACTION:** KDG will circulate a suggested update.

12) Past Chairman Board (CG)

- Unanimously agreed by PC this was a good idea subject to costings and final design. **ACTION:** CG to present ideas at next PC with costings.
- Research is required to ascertain all the past Chairmen of LPC. **ACTION:** CG and Clerk to arrange to visit Winchester Records Office

13) Litter Picking (CG)

- CG reminded the PC about the litter picking project to involve young people in the care of the village and pick up litter. AFo agreed to raise with the school and arrange a suitable date. **ACTION:** AFo

14) 20mph speed limit through the village (AFo)

- Comments had been expressed during the recent election campaign about implementing a 20mph speed limit through the village.
- AFo has approached DD at HCC and been advised that any 20mph scheme would need to comply with the onerous criteria in the HCC rules and regulations. However, the current position is that HCC do not have any guidelines as proposals are ‘going through the HCC system’ and a decision will be made later in the Summer, when the rules and regulations will be made available. Also it is likely that any schemes will need to be self-funding and a contribution required from the PC for it to happen. There will be much publicity when the guidelines are released.

15) Councillors' Reports.

a. Affordable Housing and NHP. (AF)

- NHP – The report for grant funding has been closed. There is no date yet for the NHP consultation but it is still intended to be late Summer.

b. Allotments, Cemetery and Henry Smith Charity. (KDG)

- HSC – The application for this year's grant is in hand.

c. Footpaths and Lengthsman. (CG)

- Lengthsman – Work planned for June includes dig out the drainage grips on verges on the East side of the road between Southside Cottages and Bottom Road, Tidy up area around The Bunny bench and cut back foliage obscuring street/highway signs. Work planned for July - condition the benches
- Footpaths – the replacement Restricted Byway sign for Ratz Lodge, (Footpath 9), where it crosses the metalled road North of Hazeldown Farm, is still in hand. **ACTION:** CG to monitor
- David Burnfield has kindly agreed to cut footpath 12.

d. Test Valley School (TVS), Website and Longstock Road Safety Plan. (AFo)

- Website – All up to date with documents to be supplied by the Clerk to cover policies and procedures.
- Road Safety Plan – the next stage is to ask Parishioners for their views. This will be done at the same time as the NHP consultation.

e. Environment. (SJ)

- SJ will research more 'greening ideas' for the village.

f. Village Hall, Streetlights and Newsletter. (SM)

- Village Hall – AGM took place with volunteers happy to continue. There was a proposal at the AGM that there should not be any charge for the hire of the Village Hall when there are certain village fundraising events. The VH Committee have decided that everyone should pay the appropriate tariff for hiring the hall as there are standing costs for the hall such as electricity and licences that still need to be covered.
- Newsletter – This will continue with the current committee of volunteers. SM is chasing subscriptions where people have a copy of the newsletter but no longer live in the village.

16) Leckford Estate

- CM was asked for a report prior to the meeting and advised there is nothing to update the PC upon.

17) Policy Review

- a) **ICO Publication Scheme** – pre-circulated and unanimously adopted
 - b) **Anti Bullying and Harassment Policy** - pre-circulated and unanimously adopted
 - c) **Grievance Policy** - pre-circulated and unanimously adopted
 - d) **Disciplinary Policy** - pre-circulated and unanimously adopted
- Clerk will arrange for the agreed policies to be published on the website.

18) Matters Raised for next month's agenda

- Dog waste bins (SJ)
- Cemetery regulations (KDG)
- Board for the Village Hall celebrating previous Chairmen (CG)

19) Date of Next Meeting

- Agreed as Thursday 13th July at 7:00pm. From September and for the rest of the year, the PC meeting will move back to the second Monday of the month – 11th September, 9th October, 13th November and 11th December.

The Chairman closed the meeting at 9.30 pm

Finance Report on next page...../

Monthly Finance Report for Longstock PC Meeting

Month: May 2023

Date of PC Meeting: 8/06/2023

Bank Account Status as at 31/05/2023

Current Account	£ 12,732.32
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Income Received in May 2023 (01/05/2023 to 31/05/2023)

(Items included in the current account balance above)

Type	Date Received	From	Description	Amount
BACS	09/05/2023	Barn Store	Newsletter Advert	£ 85.00
BACS	10/05/2023	Rawlings	Newsletter Advert	£ 85.00
BACS	12/05/2023	Village Hall Account	Donation from Grand National Event	£ 666.00
BACS	12/05/2023	C Grieve	Cornation mug purchase	£ 10.00
BACS	17/05/2023	S Ling	Newsletter Advert	£ 85.00
BACS	22/05/2023	S Musters	Cornation mug purchase	£ 5.00
BACS	17/05/2023	Mydleton & Major	Newsletter Advert	£ 85.00
BACS	22/05/2023	K Gibson	Cornation mug purchase	£ 5.00

Payments Approved in March 2023

(Items included in the current account bank balance above)

Type	Date issued	Payee	Detail	Amount
BACS *	19/05/2023	Planet Evolving Together	NHP Counsultancy	£ 2,772.00
BACS *	19/05/2023	HALC	Clerk Training	£ 115.20
BACS *	19/05/2023	HALC	Annual subscription	£ 241.58
DD	21/04/2023	SSE	Street light electricity	£ 45.35

* Faster Payment authorised by Cllrs Musters and Foster

Income to be received in May 2023

(Items received and NOT yet included in the current account bank balance above)

Type	Date Received	From	Description	Amount
None				£ -

Payments Approved in May 2023

(Items NOT included in the current account bank balance above)

Type	Date issued	Payee	Detail	Amount
BACS	31/05/2023	Sarsen Press	Nesletter printing	£ 322.00

Projected Bank Account Status (including all April approved items)

Current Account	£ 12,410.32
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Invoices received and requiring authorisation for payment

Type	Date Received	From	Description	Amount	Date Due
Invoice	01/06/2023	Playsafe Ltd	ROSPA Report	£ 119.40	01/07/2023