

MINUTES OF THE LONGSTOCK NEIGHBOURHOOD PLAN (NHP) STEERING GROUP COMMITTEE MEETING – HELD 7 PM, WEDNESDAY 12th AUGUST 2020, VIA ZOOM

In Attendance:

Angie Filippa (AF) Chairman
 Sophie Walters (SW) Resident and Chair of Longstock Parish Council
 David Burnfield (DB) Resident and Longstock Parish Councillor
 Simon Borthwick (SB) Representative Leckford Estate
 David Smith (DS) Resident

Apologies:

Alison Warner (AW) Secretary
 Beccy Soper (BS) Vice Chairman

Ser	Subject	Action
1.	Welcome and Introductions AF opened the meeting and welcomed the committee.	
2.	Acceptance of Note The minutes from the meeting on 1 st Jul 20 were agreed and adopted. Proposed by DS and seconded by SW.	
3.	Longstock Parish Council – update SW stated that at the last Parish Council Meeting, Councillors discussed the proposal by the SG committee to undertake a Housing Needs Survey. The six attending Councillors took a vote. The result was; five in favour for, with one abstention to support the SG aspiration to complete a HNS. This has been documented in the 20 th July’s minutes. SW also mentioned that Longstock’s Parish Profile had been received from TVBC. SW stated that some of the data and information may be of use when compiling the NHP so she suggested that SG members reviewed this document however she caveated this by stating that most of the statistics contained within the document had been taken from the 2011 census. AF to circulate the Longstock Parish Profile with the minutes.	AF
4.	Finance / Grant – update AF advised that the application for the finance grant had been slightly delayed as the SG were still awaiting a quote from Plan-ET. As the quotation formed part of the application process, the grant could not be considered without it. AF stated that she had been in touch with Liz Bourne and that the quote would be forwarded imminently. AF advised that as soon as the quotation was received she would complete the grant application process.	AF
5.	Housing Needs Survey (HNS) As previously stated, AF advised that a resolution had been passed by councillors at the last Longstock Parish Council meeting* to support the SG in applying for a technical support grant for a HNS. AF advised that she will now attempt to navigate the application process.	AF

	*Previously minuted to take place on 6 th Jul 20 but actually held on 20 th Jul 20 as there isn't a PC meeting in August.	
6.	<p>Community Engagement Events</p> <p>AF advised that the Community Engagement Events scheduled for the following dates were still in the diary;</p> <p>26th and 27th September with the 24th and 25th October as a reserve</p> <p>Following on from last month's meeting, AW has confirmed that village hall bookings have been made.</p> <p>AF expressed concern that these two face to face events may not be achievable as Coronavirus restrictions had not lifted sufficiently. This would of course be reviewed by the SG at the next meeting and a final decision made.</p> <p>AF suggested that the SG needed to consider alternate ways of engaging.</p> <p>The SG discussed holding open air events but noted this would be weather dependant. SW wondered if there would be an opportunity to deliver something at the 'Tea in the Afternoon' (alternate Longstock summer fete) event.</p> <p>SB suggested contacting Sarah Hughes at TVBC for advice, as other parishes must be in a similar situation. SB wondered if Sarah could suggest ways in which other parishes are addressing this issue. AF to contact Sarah Hughes.</p> <p>Previous virtual engagements had been discounted due to the demographics of the village. After a discussion, the SG felt that leafleting would be the only way to overcome this.</p> <p>As Zoom had become so mainstream, SW suggested that this may be a way of capturing more IT savvy residents. AF agreed and suggested delivering a presentation via Zoom over several dates and at different times to try to capture a wider audience.</p> <p>DS suggested hosting smaller 'nearest neighbour' events in committee members homes to ensure neighbours who didn't have access to Zoom wouldn't be disadvantaged.</p> <p>AF wondered whether the SG could bring together a presentation / video which could be upload to LPC website and used as a resource by SG members and viewed by residents on ad-hoc basis. This would ensure the messaging was the same. DS thought this was a good idea but wondered how numbers viewing the resource could be captured to evidence community engagement. AF advised that this would need to be explored further when looking at the feasibility of pursuing this as an option.</p> <p>AF advised that she would circulate different options to the SG to gage opinion.</p>	<p>AF</p> <p>AF</p> <p>AF</p>

7.	<p>Sub Groups Following on from LB's recommendations to create sub-groups, the SG discussed and nominated committee members to complete actions in the following areas;</p> <p>Village Design Statement (VDS) – SB / DS Review / suggest amendments to the existing VDS which was published in Nov 09.</p> <p>Open Spaces – SW / AW Identify and map parks / playgrounds / beauty spots and any 'open' areas of significance to the parish.</p> <p>Footpaths / Verges / Hedges – TBA Cllr Grieve (LPC) covers this area as part of his Parish Council duties. AF to approach Cllr Grieve to ask for his assistance in identifying, categorising and mapping footpaths / verges / hedges.</p> <p>Traffic – AF / BS Traffic Survey's to be completed in areas with assumed high volumes of traffic i.e; Leckford Farm Shop, Leckford Watergardens and pinch points within the village.</p> <p>Listed Dwellings / Buildings / Gardens– SB / DS Identify, categorise and map all listed dwellings / buildings / gardens within the parish boundary.</p> <p>Historic Heritage Assets / Sites – SB / DS Identify and map historic heritage assets / sites within the parish boundary.</p> <p>SSSI's – SB / DS Identify and map designated SSSI's within the parish boundary.</p> <p>Village and Countryside Landscape Features – DB Identify and map landscape features of significance to the parish.</p> <p>SW stated that she would speak to Sarah Hughes at TVBC to see if she could obtain scaled OS maps to assist with the mapping process.</p>	<p>SB/DS</p> <p>SW / AW</p> <p>TBA</p> <p>AF / BS</p> <p>SB/DS</p> <p>SB / DS</p> <p>SB / DS</p> <p>DB</p> <p>SW</p>
8.	<p>Any Other Business AF mentioned that recent headlines had revealed proposals by the government to relax planning laws. AF wondered whether anyone on the committee could give any further detail and perhaps give an indication of how this may impact on the NHP process.</p> <p>SB advised that the government had released a White Paper for initial consultation. The paper aimed to simplify and shorten the planning process by addressing three key areas;</p> <ul style="list-style-type: none"> • Growth, • Renewal and • Protection for historic sites. 	

	<p>The current process was seen as too protracted and open to interpretation by Planning Officers.</p> <p>SB stated that although the White Paper wanted to shorten the planning process, the government still wanted to maintain high standards of design. The White Paper made recommendations to embed a 'Head of Design' within each Local Authority. SB stated that the White Paper was very much in the initial stages and that real change wouldn't be seen on the ground for quite some time yet.</p>	
DONM	Wednesday 2nd September 2020, Longstock Village Hall / Via Zoom - TBA	